

To all USM Engineering Campus community

As we have been informed, the World Health Organization (WHO) has announced that Covid-19 has reached pandemic stage.

Given such a situation, USM Engineering Campus is all geared up with several immediate precautionary measures as to curb and control the spread of the namely virus specifically to all the campus community.

At present, be rest assured that the situation is under control. Let us together practise our usual habit of good hygiene and cleanliness as our health is the utmost priority, be it in all campus locations namely offices, laboratories and lecture halls or classrooms. Observing good hygiene undoubtedly will aid in curbing further spread of Covid-19 to the campus community at large.

With reference to a meeting with the Vice Chancellor and all Heads of Departments today, allow me as the Campus Director to address the following cooperation and wise actions amongst all of us:

1. All conventional classrooms/ face to face teaching and learning inclusive of laboratories usage among undergraduates and postgraduates is put on a halt effective 16 March 2020 until further notice. This applies to all schools as the following:

School of Chemical Engineering,

Civil Engineering, Material and Mineral Resource Engineering, Aerospace Engineering, Mechanical Engineering, Electric & Electronic Engineering.

2. Teaching and learning shall resume online until further notice. Online teaching has been in practise even way before this pandemic strikes. Thus, it is apt for all schools to apply this online approach on full swing. The appropriate schedule and methods will later be briefed further by all Deans/Course Coordinators accordingly.

Meanwhile, the library usage is on a restricted basis. Librarians will impose screening test upon entry (if needed) as a precautionary step.

3. Effective immediately, all staffs of the School of Material and Mineral Resource Engineering shall Work From Home (WFH) as to reduce any probability of further Covid-

19 infection campus wide. All staffs are expected to report daily planning with your respective superior and Head of Department as to ease monitoring mechanism.

Meanwhile as for other staffs(apart from the School of Material and Mineral Resource Engineering), you are also allowed to work from home upon granted permission of your respective Head of Department.

As again, kindly report to your superior and Head of Dept as to ease monitoring mechanism.

4. Kindly take note that only the main entrance is accessible at all times throughout this trying period. Upon entry, all staffs and students will undergo screening. Your cooperation to the staff on duty is fully appreciated.

5. All activities and programs involving more than 25 participants either staffs or students should be postponed until further notice.

6. Everyone is required to update their health conditions should they develop any symptoms of Covid-19. Kindly identify yourself at the nearest health centres and exercise precautionary measures.

7. All staff and students are reminded to observe our usual good conduct and best behaviours at all times as to uphold the image of the university.

8. In relation to this, the Shuttle service from the main campus to the Engineering campus is temporarily discontinued effective 16 March 2020 until further notice.

9. Local Students are allowed to head home upon their wishes provided they have access to online learning. However, they are encouraged to stay put and conduct daily activities as usual.

10. International students who wish to head home and leave the country, are required to report themselves to their respective Deans. As again, they too are encouraged to stay put and observe daily activities as usual.

11. The Dept of Development and Asset Management shall assign reputable contractors for disinfection duties of all main offices, laboratories and lecture halls or classrooms of all schools immediately.

All deans are expected to supervise all technical staffs as to expedite the process of curbing Covid-19. Purchase of suitable disinfectants are permissible.

12. All campus community inclusive students are highly reminded not to speculate or spread any news which might not be true via the mass media as it may possibly tarnish the image of USM.

13. Everyone is sought to apply frequent hand washing using sanitizers or water and soap. It is also wise to keep a 1metre distance from others.

14. For any enquiries, kindly refer to the following link

<http://bit.ly/tanyausmcovid19>

Or contact YDP MPP(for local students)

Kamal Safwan Jamaluddin at

017-4535175

Or Hamzah Akramah(for international students) at

011-33227254/+966557240271

Or via

the office of the Campus Director

Puan Nor Asmah Redzuan at

012 -4811446

It is my prayers that all of us be well protected in the outbreak of Covid-19 . Together we are stronger to embrace this pandemic by doing our level best as to curb it.

I am hopeful that this message gets across to all campus community. May all Deans share this with your respective staffs and students. Do outline detail precautionary measures and needful instructions as to clarify issues pertaining online learning and Work from Home.

May Allah SWT have mercy on us all.

Best regards,

Prof. Dr. Nor Azazi Zakaria